

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 22

June 24, 2008

**SUBJECT:** RE-ASSIGNMENT OF TRACKING OF DISPERSAL PARKING AND  
TEMPORARY HOME-GARAGING OF DEPARTMENT VEHICLES

**PURPOSE:** Effective immediately, Planning and Research Division (PRD) will assume responsibilities from Administrative and Technical Services Bureau for monitoring and tracking of all dispersal parking and temporary home-garaging use of Department vehicles.

**PROCEDURE:** All bureau commanding officers shall forward copies of the Special Parking Authorization (SPA), Form 11.37.00, and Home-Garaging Vehicle Authority Application (HGVA), Form 11.36.00, to the Commanding Officer, PRD, at Mail Stop 400.

**AMENDMENT:** This Order amends Section 3/261 of the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Planning and Research Division, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

A handwritten signature in black ink, appearing to read 'William J. Bratton', is written over the printed name and title.

WILLIAM J. BRATTON  
Chief of Police

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